

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on September 23, 2020 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place via freeconferencecall.com phone in meeting software due to the COVID-19 pandemic and no one being allowed to gather in large groups in person per order of the Governor of the State of New Jersey and the President of the United States of America.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
B. Delano	A. Zorzi
J. Formisano	R. Smith
J. Johnston	R. Casella
J. Santagata	S. Testa

Plant Superintendent Alan Zorzi received an email from the State of NJ DEP Water Supply regarding the annual certification form for the Water Quality Accountability Act. The Certification form is complete and needs to be signed by the Chairman. Once this form is signed Mr. Zorzi will transmit the completed form back to the NJDEP.

Robert Smith of Remington & Vernick stated a letter was received from Tracy Shevlin, Section Chief of the Bureau of Environmental, Engineering & Permitting for the State of NJ DEP providing a copy of the Treatment Works Approval for the Wastewater Treatment Plant Upgrade. This approval is valid for a period of 2 years from the date of issuance. This TWA Permit increases the effluent discharge from 400,000 gpd to 600,000 gpd at the BBMUA Wastewater Treatment Plant. Mr. Smith asked his office to put a letter together formalizing the permits that we received and the fact that we are now officially approved to discharge 600,000 gpd. Mr. Zorzi stated we would need to reach 400,000 gpd for three consecutive months. Once we hit 400,000 gpd for three consecutive months the permit would kick in. Chairman Santagata asked how many gallons per day we are running now. Mr. Zorzi said with the recent storms we are around 370,000 to 380,000 gpd but our normal average is around 300,000 gpd. Chairman Santagata also asked what the NJDEP means in regard to the permit being good for a period of two years. Mr. Zorzi and Mr. Smith stated that we have two years to reach that

400,000 gpd limit for three months. If we do not we would have to file for a time extension.

Mr. Smith notified the board that the ad for the Pump Station project was placed with the Daily Journal and Atlantic County Record and ran on Wednesday, September 9, 2020 with the bid opening to be held on Tuesday, September 29, 2020 at 11:00 am. The bid results will be presented to the board at the October 14, 2020 meeting. Hopefully the bids come in within our funding limits and then we will be able to proceed with the project.

Mr. Steve Testa of Romano, Hearing, Testa and Knorr stated they are still working on the 2019 Audit.

m/Baker s/Formisano to adopt resolution R-20-2020 authorizing the disposal of surplus property through GovDeals.com pursuant to N.J.S.A. 40A:11-36. m/passed

A copy of the ad for the disposal of surplus property via the online auction GovDeal.com was provided to the board and was placed in the Daily Journal and Atlantic County Record. The auction will begin on October 7, 2020. Mr. Zorzi stated in the past we were allowed to place a minimum bid on the item we are auctioning. The board will need to decide if they want a minimum bid and what it should be. Mr. Formisano suggested a minimum bid of \$1,500.00. Chairman Santagata asked if everyone is ok with a minimum bid of \$1,500.00 and the board agreed to that figure.

An email was received from Dave Parsons requesting a signature from the BBMUA Authorized Public Water System Representative on the Physical Connection Permit Construction Completion Certification. Ms. Santore spoke with Mr. Parsons and he stated that we are essentially signing off that the water connection does exist. The inspection area is signed off on the second page and he provided copies of the inspection reports for our review to show us the line was inspected. I need the board to authorize the signature of this document by either the Chairman or Plant Superintendent. Robert Smith stated the only problem he has with doing this is if you read the certification it reads as if we inspected the entire project. The only thing that Alan Zorzi inspected was the tap into the main and the installation of the meter. Mr. Smith feels that at the minimum a cover letter should be sent clearly indicating the only thing we inspected was the physical tap. Ms. Santore stated she did say this to Mr. Parsons. Mr. Smith stated we should type directly on the document right above the signature area for us to complete the following statement "*the BBMUA only inspected the physical connection of the tap at the water main and the installation of the meter.*" as well as sending the cover letter. Mr. Smith does not want us to be held responsible for something that we did not inspect. The board approved the signature of the form as long as the indications discussed are made.

m/Delano s/Formisano to accept the minutes of the last regular meeting held on September 9, 2020. m/passed

m/Baker s/Delano to file all correspondence sent out for review without reading number 1 through number 6. m/passed

The next regular meeting will be held on October 14, 2020 at 7:00 p.m. via teleconference unless restrictions are lifted.

m/Delano s/Formisano to adjourn the meeting 7:17 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary